Commonwealth Fee Board Meeting

Friday, April 21, 2023

4:00-5:30 p.m.

Virtual

ZOOM: <https://psu.zoom.us/j/95557803761?pwd=VG5kZitldjlwVU1KMnczYnpyaTVzdz09>

Minutes

## Welcome/Roll Call

Aashka Patel, Chair-present

Aiden Conese-absent

Catherine Howard-absent

Erick Vetovich-present

Gavin Miller-absent

Kara Wright-present

Kole Barclay-absent

Lizbet Minchala-absent

Matthew Cascioli-absent

Matthew Strupczewski-present

Raymond Ondrako-absent

Andrea Dowhower-present

Jay Arcuri-present

Ken Miller-present

Carlos Rodriguez-absent

Dan Murphy-present

Jess Heckler-present

Guests: Joshua Krause

Zachery Albright

Elise DuFour

## Adoption of the Agenda

 Motion to adopt agenda by: Erick Vetovich Seconded by: Kara Wright Motion passes.

## Adoption of the Minutes from the last meeting

Motion to adopt minutes from the last meeting by: Erick Vetovich Seconded by: Matt Strupczewski Motion passes.

## Items to be discussed and voted on (when noted)

* Fee levels –2024-25

Discussion: Ken is comfortable with 4%. Matt leans toward 5% to help campuses post-COVID. Aashka feels that 4% is reasonable.

Without a quorum, we cannot vote. Andrea and Karen will email a Form to gather votes of board members.

Motion to increase the fee by 5% for 2024-25 by: Erick Vetovich Seconded by: Matt Strupczewski

Roll call vote taken electronically by Microsoft Form:

Gavin Miller – yes

Catherine Howard – yes

Matt Strupczewski – yes

Aashka Patel – yes

Kole Barclay – yes

Erick Vetovich – yes

Kara Wright – yes

Matt Cascioli – yes

Motion passes.

**2024-2025 Proposals**

|  |  |  |
| --- | --- | --- |
| **2024-2025**  | **Tier 1**  | **Tier 2**  |
| 2% increase | **$284** | **$221** |
| 3% increase | **$287** | **$224** |
| 4% increase | **$289** | **$226** |
| 5% increase | **$292** | **$228** |

* Activities and facilities accounts separate vs. merging - proposal

A proposal to be sent to Carlos’ office (OVPCC) recommends that the merger of activities and facilities fee accounts not happen this year and that a task force be created that will include representation from SGAs, finance officers, DSAs. This will help improve consistency in the flow of information among all parties and offer a larger conversation around this topic.

Motion to approve sending the proposal to the OVPCC by: Erick Vetovich Seconded by: Matt Strupczewski

Roll call vote taken electronically by Microsoft Form:

Gavin Miller – yes

Catherine Howard – yes

Matt Strupczewski – yes

Aashka Patel – yes

Kole Barclay – yes

Erick Vetovich – yes

Kara Wright – yes

Matt Cascioli – yes

Motion passes.

## Operating Procedures changes: basic needs and student org insurance

This is cleaning up and adding information that we had agreed on at our last meeting to the operating procedures including adding the basic needs support and the change to the student organization insurance process.

Motion to approve the changes to the operating procedures by: Erick Vetovich Seconded by: Matt Strupczewski

Roll call vote taken electronically by Microsoft Form:

Gavin Miller – yes

Catherine Howard – yes

Matt Strupczewski – yes

Aashka Patel – yes

Kole Barclay – yes

Erick Vetovich – yes

Kara Wright – yes

Matt Cascioli – yes

Motion passes.

## Report to the VP

Aashka informed the board that she will write the report to be submitted to the vice president.

## Other topics for next year

Matt Strupczewski shared Aiden Conese’s concern about his campus having to use activity fee money to support CAPS. Andrea explained that the CFB-approved fee money does not go to individual campuses but to central services for all campuses. Aashka said that she feels that this use of activity fee is fine.

No other topics were suggested.

Aashka thanked the board members for their work this year and the DSAs for their helpful input.

## Additional Discussion / Public Comment

## Recommendations to the Vice President

## Adjournment

Motion to adjourn by: Erick Vetovich Seconded by: Matt Strupczewski Motion passes.