Commonwealth Fee Board Meeting

October 6, 2023

4:00-5:30 p.m.

131 HUB

ZOOM: <https://psu.zoom.us/j/95557803761?pwd=VG5kZitldjlwVU1KMnczYnpyaTVzdz09>

Minutes

## Welcome/Roll Call

Zach Albright, Chair-present

Aiden Conese-present

Andrew Zimmerman-present

Elise DuFour-present

Gonzalo Ingram-present

Joey Confer, proxy member-present

Joshua Krause-present

Madison Ollis-present

Maria Catalina-present

Matthew Strupczewski-present

Dan Murphy-present

Gina D’Amato-Kaufman-present

Jay Arcuri-present

Carlos Rodriguez-absent

Bill Samluk-present

Marena Sanoja-present

## Introductions

## Adoption of the Agenda

Motion to approve adoption of agenda by: Aiden Conese Seconded by: Josh Krause Motion passes.

## Adoption of the Minutes from Last Meeting

Motion to approve adoption of minutes from last meeting by: Gonzalo Ingram Seconded by: Aiden Conese Motion passes.

## Items to be discussed and voted on (when noted)

Zach provided a PowerPoint presentation outlining the meeting agenda.

* Role of the Board and Overview of Fee Levels
	+ Foundational documents
	+ Steering Committee
	+ Important dates and overview of timeline
	+ Zoom meeting January 26th to review CAPS, SLS, Basic Needs
* Highlights from previous meeting minutes
	+ Fee levels--2023-24: Tier 1 $278 Tier 2 $217; 2024-25: Tier 1 $292 Tier 2 $228
* Old business: Approval of CCSG’s carryforward request over the summer
* CFB task force on activities and facilities merger report

Zach informed the board that the merger is no longer being considered. Once the OVPCC recognized that the University Park Student Fee Board manages SIF in a similar manner as is done by CFB and the campuses, that they are still very much determining an amount of funding that is allocated towards facility projects from SIF, and that the authority regarding the use of those funds is shared between students, the Vice President of Student Affairs, and Business and Finance leaders, the OVPCC decided to maintain its current management approach.

* Student Fee Strategic Planning Group
	+ Two-year budget model options (vote)



Motion to support the two-year budget model Option 2 with the preferred hearing date of the January meeting: Aiden Conese Seconded by: Andrew Zimmerman Motion passes.

* + [SFB Executive Council Recommendations.docx](https://pennstateoffice365.sharepoint.com/%3Aw%3A/s/CommonwealthFeeBoard/EVNc7iGGp_pAmwTEdjgacGABpq8YGXMiL4ZsCPT1YICPug?e=8joavr)
* CCSG
	+ Transitional audit
	+ Show-cause review (vote)

Elise Dufour explained the items on the show-cause budget and pointed out a few changes giving the reasoning behind those changes.

Motion to accept the CCSG show-cause budget review by: Aiden Conese Seconded by: Matt Strupczewski Motion passes.

* Campus SIF report

Bill Samluk shared summary report and gave explanation, pointing out that facilities numbers are higher because of capital projects being planned. Carryforward plus the amount received can be spent by campuses.

## Additional Discussion / Public Comment

* Dan shared a topic that had been shared by DSAs regarding amount of facility fee that is required to be sent to vice president for approval. That amount is currently set at $50,000. Behrend had an expense of $65,000 for chairs, which are not items that need to go to the vice president. Dan asked the board to consider what an appropriate amount should be. Aiden agrees that the amount should be raised and suggests $75k or $100k. Matt shared that many of the items cost over $50k. Joey added concerns about the cost of chairs for some that are disliked. Gina said that a chair’s life-cycle should be considered and whether they can be fixed. Dan pointed out that this conversation is an example of why the amount should be increased. He asked that members go to their allocating committees and DSAs to discuss this, and bring back this information to the board.
* Student Fee Board Graphic Identity

UPFB has asked if CFB would like to join them in changing the colors of the fee board logo to the old pink and black color scheme. Aiden feels that we should stay with the blue and white theme. Maria agrees and feels that having distinction between the UPFB and CFB is important. Motion that board continue use of a blue and white logo by: Aiden Conese Seconded by: Andrew Zimmerman

* + [UPSFB Graphic Options](https://pennstateoffice365.sharepoint.com/%3Af%3A/s/CommonwealthFeeBoard/Ej3zgx-QOTRCv4h2EbYva-ABrmpoXaqE8GQG6wf5NGl5Mw?e=fE47Na)

## Recommendations to the Vice President

Option 2 for 2-year funding model

January meeting for proposals

## Adjournment

Motion to adjourn: Aiden Conese Seconded by: Andrew Zimmerman

Future meeting dates: November 3 (Brandywine), January 26 (Virtual), February 2, March 15, April 19 (Greater Allegheny). All meetings begin at 4:00.