Commonwealth Fee Board Meeting

February 2, 2024

4:00-5:30 p.m.

102 HUB-Robeson Center

ZOOM: <https://psu.zoom.us/j/95557803761?pwd=VG5kZitldjlwVU1KMnczYnpyaTVzdz09>

Minutes

## Welcome/Roll Call

Zach Albright, Chair-present

Aiden Conese-present

Andrew Zimmerman-present

Elise DuFour-present

Gonzalo Ingram-present

Joseph Confer-absent

Joshua Krause-present

Madison Ollis-present

Maria Catalina-present

Matthew Strupczewski-present

Dan Murphy-present

Gina D’Amato-Kaufman-present

Jay Arcuri-present

Carlos Rodriguez-present

Bill Samluk-present

Marena Sanoja-present

Guests: Jaxon Zeli

## Adoption of the Agenda

No motion was requested.

## Adoption of the Minutes from Last Meeting

Motion to adopt last meeting’s minutes by: Aiden Conese Seconded by: Gonzalo Ingram Motion passed.

## Items to be discussed and voted on (when noted)

* CCSG presentation and proposed budget
* Elise DuFour shared that for FY25 flat funding is requested and for FY26 a 10% increase is requested.
* FY25 $27,831 (same as current), FY26 $30,615 (10% increase)
* RSO insurance

Dan explained that this is the cost of doing business for student organizations. Price is set when reevaluation is requested by university or insurance company. Calculation is made using a formula that includes enrollment data. Last year this board agreed that RSO insurance would be paid for out of SIF.

* Discussion of all proposals
  + Basic Needs--FY25 $85,000 (same as current), FY26 $86,700 (2% increase)
  + CAPS--FY25 $401,381 (4.1% increase)

FY26 – 2 options

1. $414,671 (3.3% increase)
2. $534,671 (33.2% increase) – for University-wide services plus 2 regional case managers

Zach Albright suggested cutting the amount of the option 2 increase by instead hiring one full-time and one part-time case manager position, an idea that is preferred by some other board members. Dan clarified that we can go back to CAPS and let them know that there is interest in the FT/PT option and ask for more discussion. Members should go to their campuses and bring back feedback to the board. The primary focus is to assist students to get connected with resources outside of campus counseling including transitioning students after a hospital stay. Case workers have more of a social worker role with counseling credentials.

* SLS--FY25 $127,500 (1% increase), FY26 $129,000 (1% increase)

Compensation modernization will affect salaries in this office. Adjusted amounts will be forthcoming.

* CCSG—FY25 $27,831 (same as current), FY26 $30,615 (10% increase)
* Propose fee levels

This will wait because we don’t have the budget numbers that we need at this point to propose fee levels.

* CCSG mid-year audit review

Jaxon Zeli informed the board that spending has been in line with the budget, travel has increased especially for the Summer Leadership Conference, and catering costs have increased. These increases are reflected in the next 2 fiscal years’ budgeting.

There was consensus from the board to affirm the receipt of the review with no concerns.

* Abington SIF Request to the CFB --Kyleigh Byers

Abington is requesting an additional 20% flexibility of funding between activity and facility fee.

Motion to approve Abington request for additional 20% flexibility by: Aiden Conese Seconded by: Gonzalo Ingram. Motion passed.

* Student Fee Board Task Force Recommendations

The primary change in the recommendations is for a vice chair for both boards in case the chair position is vacated. Steering committee changes are also recommended. Updated definitions for out-of-class experience are recommended. Campus allocating committees are recommended to offer more explanation to defend their decisions. Including graduate students in the process is also recommended. It was noted that in the past, GPSA did not want to be included.

No immediate action will be taken today while the board reviews the recommendations. Members urged to read it the document and give feedback.

Motion to table action until the March 15 meeting by Gonzalo Ingram. Seconded by: Aiden Conese. Motion passed.

* Reminder CFB chair selection process

Joshua Krause shared that nominations will be offered tomorrow. They are formulating questions and will take applications and set up interviews. They hope to complete the process by March.

## Additional Discussion / Public Comment

“Road map” forward discussion—Members are waiting for more information. FY26 will be impacted by the road map. In the next couple of weeks, we will need to make decisions based on the information we have.

## Recommendations to the Vice President

## Adjournment

Motion to adjourn by: Aiden Conese Seconded by: Gonzalo Ingram Motion passes.

Future meeting dates: March 15, April 12. All meetings begin at 4:00