Commonwealth Fee Board Meeting

April 19, 2024

4:00-5:30 p.m.

Penn State Greater Allegheny

ZOOM: <https://psu.zoom.us/j/95557803761?pwd=VG5kZitldjlwVU1KMnczYnpyaTVzdz09>

Minutes

## Welcome/Roll Call

Zach Albright, Chair-present

Aiden Conese-present

Andrew Zimmerman-present

Elise DuFour-present

Gonzalo Ingram -present

Jason Plubell-absent

Joshua Krause-present

Madison Ollis -present

Maria Catalina-present

Matthew Strupczewski-present

Dan Murphy-present

Gina D’Amato-Kaufman-absent

Jay Arcuri-present

Carlos Rodriguez-absent

Bill Samluk-present

Marena Sanoja-present

Guest: Jennifer Keen-present

Kole Barclay -present

## Adoption of the Agenda

Motion to adopt the agenda by: Andrew Zimmerman Seconded by: Maria Catalina Motion passes.

## Adoption of the Minutes from Last Meeting

Motion to adopt the minutes from the last meeting by: Josh Krause Seconded by: Andrew Zimmerman Motion passes.

## Items to be discussed and voted on (when noted)

* Review FY25 Allocations & FY26 Fee Recommendations
* Review CCSG Transitional Audit (vote required) Elise DuFour

Motion to accept the CCSG transitional audit review by: Maria Catalina Seconded by: Andrew Zimmerman Motion passes.

* Review CCSG Carryforward Request (vote required) Elise DuFour

Motion to approve the CCSG carryforward request by: Josh Krause Seconded by: Andrew Zimmerman Roll call vote. All in favor with one abstention. Motion passes.

* Appoint 2024-25 CFB Chair (vote required)

Motion to appoint Kole Barclay as the 2024-25 CFB Chair by: Aiden Conese Seconded by: Matt Strupczewski Roll call vote: All in favor. Motion passes.

Previously selected chair relinquished the position. Kole Barclay and Daniel Garcia were the top candidates, and Kole Barclay was selected by the committee. The committee encourages next year’s committee to consider Daniel Garcia as chair for next year.

## Additional Discussion / Public Comment

* Historical Tracking of Activity & Facility Fees

Motion to add this historical tracking document as an appendix to the CFB operating procedures by: Josh Krause Seconded by: Maria Catalina Motion passes.

* Introduction of Jennifer Keen, incoming administrative support for CFB

## Recommendations to the Vice President

* Review of Reports to Vice President

## Adjournment

Motion to adjourn by: Aiden Conese Seconded by: Maria Catalina Motion passes